

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

July 22nd, 2021
2:05 pm to 5:13 pm
Video Conference

Chair: Mary Joe Freire

Attendees: Evelyn Ball Michelle Tan Ena Chadha
Patrick Nadjiwan Martial Moreau Tamar Witelson
Gary Pieters Sharmaine Hall Bessie Mavroutsikos
Sharon Hughes (Minutes)

Guests: Catharine Dutt, RSM Canada

Item	Discussion	Follow up
1.	<p>Report from the Chair</p> <p>Mary Joe reported on the meeting that she and Sharmaine had with ADAG Jane Mallen.</p> <p style="text-align: right;"><i>Mary Joe Freire</i></p>	
2	<p>Cross-Appointee Update</p> <p>This item was moved to later in the day (after the workshop item). However, Ena had to leave the meeting due to an appointment this item has been deferred.</p> <p style="text-align: right;"><i>Ena Chadha</i></p>	
3	<p>1. Financial Update</p> <p>1) Year to date Actuals for 2021-2022 Fiscal Year 2) Treasurer's report</p> <p>Bessie presented the actuals and her briefing note. Martial presented the Treasurer's report. Evelyn had some concerns with the Treasurer report.</p> <p>Motion: To approve Year to date Actuals for 2021-2022 Fiscal Year M/S: Martial Moreau/Patrick Nadjiwan Motion carried.</p> <p style="text-align: right;"><i>Bessie Mavroutsikos and Martial Moreau</i></p>	
4	<p>Update from Management</p> <p>1) HRLSC Update</p> <ul style="list-style-type: none"> • SOLGEN project update • Return to Work update • Website Project update • Administrative Attestation <p>Motion: To approve Website brief. M/S: Martial Moreau/Michelle Tan Motion carried</p> <p style="text-align: right;"><i>Sharmaine Hall</i></p>	

5.	Break	
6.	Enterprise Risk Management Workshop Catharine Dutt from RSM Canada presented to the Board <i>Operating in Changing Times</i> – a 2 hour comprehensive workshop on Enterprise Risk Management.	
7.	2021-2022 Board Meetings <ul style="list-style-type: none"> • Tuesday October 26, 2021 at 4pm – Mid-Year Review • Tuesday December 14, 2021 at 4pm – Operational Business Plan • Tuesday February 15, 2022 at 4pm – Winter meeting 	
8.	Adjournment of Board of Directors Meeting Motion: To adjourn the meeting. M/S: Evelyn Ball/Martial Moreau Motion carried. The meeting adjourned at 5:13pm.	

TC = Teleconference, **LAO**= Legal Aid Ontario, **OPSEU**= Ontario Public Service Employees Union, **M/S** = Moved/Seconded, **HRLSC**= Human Rights Legal Support Centre, **HRTO**= Human Rights Tribunal, **OHRC** = Ontario Human Rights Commission, **MAG** = Ministry of Attorney General, **CASHRA** = Canadian Association of Statutory Human Rights Agencies, **ED** = Executive Director